CATERING ORDER FORM

This form can be filled out electronically in this pdf file, or can be printed and filled out manually. **Either option needs to be faxed upon completion to place the order. Please DO NOT email this form.**

VGH Phone 604-875-5340 Fax 604-708-0014

UBC Phone 604-822-2348 Fax 604-822-2326

We require notice of 48 business hours for cancellation of order without charge. $35 minimum per delivery, before taxes.

Date for Catering: _____

Contact Name: _____

Contact Phone #: _____

Delivery Location: _____

_____

_____

_____

Delivery Drop-off Time: _____

Retrieval Time: _____

On-Site Phone #: _____

BILLING INFO:

Name: _____

Address: _____

Phone # or email: _____

PLEASE RECORD YOUR ORDER BELOW

BEVERAGES	FOOD

Please note that any missing items (baskets/trays/thermos) will be charged to your account.

* Payment by cash, Visa or cheque*

Please print out and fax the completed form to ensure processing.

VGH 604-708-0014 UBC 604-822-2326

Please DO NOT email this form.